ADVENTIST COMMUNITY SERVICES

Seed Grant

EXPLANATION

Purpose

ACS Seed Grants are awarded to ACS programs in the U.S. and Bermuda and are intended to encourage innovation and increased humanitarian service in the community. Funds to support ACS in Canada are administrated by the Canadian Union which may or may not include grant opportunities.

Grant Description

Eligible ACS programs must be a church-based ministry associated with one or more local Adventist Churches. The funded projects will establish a new ACS ministry or improve an existing one.

1. Capital Expenses

- The Seed Grant assists with capital purchases such as equipment, tables, shelving or computers - items which will be used repeatedly to serve multiple clients.
- The cost of supplies associated with renovating spaces primarily used for ACS ministries are also eligible for funds. This does not include permits or labor costs.
- Seed Grant funds cannot be used for operating expenses such as utilities, purchase of a building, salaries or rent.
- Other expenses may be included in your budget, but only eligible capital expenses will be considered for funding.

2. Partnership

- The Seed Grant is a partnership between three contributing entities:
  NAD ACS: Approved request will receive awards of up to 75% of the eligible project expenses with a maximum of $10,000 per request.
- Local Church and Conference: Working together, these local entities will fund at least 25% of the budget. While there is no minimum amount required of each entity, they should both be represented. The financial commitments of each will be taken into account during the review process.

3. Frequency

- Funds may be applied for every three years.

Application Process

ACS Seed Grants are reviewed quarterly. Check the ACS Seed Grant web page for the deadlines at
www.communityservices.org/resources/acs-grant-applications.

- Work with your local Conference ACS Director throughout the application process.
- Solicit commitments of funding from your church/ACS Center, the local Conference and any other sources of funding that may be available to you.
- Complete the ACS Seed grant through the online portal. You can access the application at www.communityservices.org/resources/acs-grant-applications.
- A letter of endorsement from a conference administrator (on conference letterhead) is required to complete your application. A request email will be sent to them after you submit your application, but you can also attach it with your application.
- If you have photos of what you plan to purchase, we recommend that you attach those with your application.

Tips

- Once the application is submitted, it cannot be revised. However, your application can be saved as a draft. You will be emailed a link to access it later. This link cannot be shared with anyone else.
- Your application can be received while the required signatures are pending. However, they must be received by the application deadline for your proposal to move forward.

You will be notified when your application is complete. Once all the required documentation is received, your grant will undergo a review process.
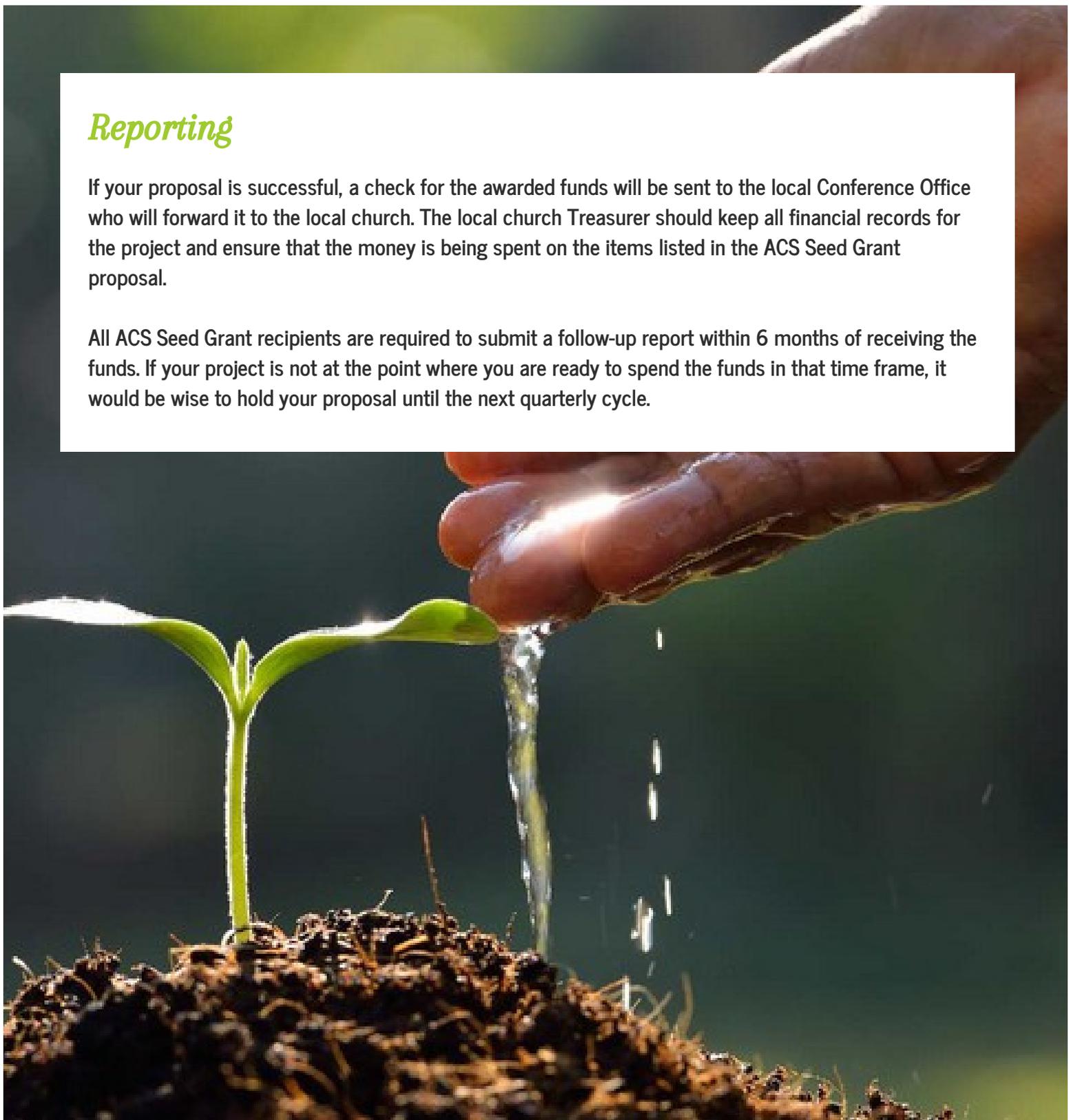
QUESTIONS: Call Wynelle Stevens at 443-391-7254 or email at wynellestevens@nadadventist.org.

Reporting

If your proposal is successful, a check for the awarded funds will be sent to the local Conference Office who will forward it to the local church. The local church Treasurer should keep all financial records for the project and ensure that the money is being spent on the items listed in the ACS Seed Grant proposal.

All ACS Seed Grant recipients are required to submit a follow-up report within 6 months of receiving the funds. If your project is not at the point where you are ready to spend the funds in that time frame, it would be wise to hold your proposal until the next quarterly cycle.

Seventh-day Adventist® Church
NORTH AMERICAN DIVISION

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